Documentation

OpenScape UC Application Mobile Client

User Guide

A31003-S5030-U115-3-7619

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History of Changes

Date	Changes	Reason
2009-05-26	Added: Information about anti-virus programs.	CQ00097647
2009-09-21	Transition to the new version *OpenScape UC Application V3R2*.	
2010-01-26	New feature: **Auto Refresh**.	RQ00028512
2010-04-16	Notes for using the **Handover to** feature added.	Review
2010-08-23	New feature: **Directory Search**.	RQ00028664
2010-10-20	Release of the operating system Android 2.1.	RQ00031570

1 OpenScape Mobile Client

The OpenScape Mobile Client allows cell phone users to deploy presence-based contact lists and conference teamwork features via remote access.

The OpenScape Mobile Client menu offers options for toggling different views, updating the data display (manually or automatically), logging off and closing the application.

A status bar at the bottom of the screen shows the current user, the selected device and the network status.

1.1 Outline

The instructions on hand are divided into the following chapters:

Chapter 1, "OpenScape Mobile Client"

In this chapter you find general information on the OpenScape UC Application communication solution as well as information on the structure and the use of this manual.

Chapter 2, "First Steps"

In this chapter you find an overview of the necessary first steps to be taken to run the OpenScape Mobile Client on mobile devices.

Chapter 3, "Operation"

This chapter explains how to operate the OpenScape Mobile Client. Because the OpenScape Mobile Client features are the same for all supported mobile phone platforms as far as possible, we only point out deviations from the default operation.

1.2 Working with this Manual

Basics on how to use this manual.

1.2.1 Formats and Display Forms

In the manual on hand the following conventions apply:

Purpose	Display	Example
Product and company names	Italic	...OpenScape UC Application...
Special emphasis	Bold	**Name** must not be deleted.
User interface elements	Bold	Click **OK**.
Menu sequence	>	**File > End**
Textual cross reference	Italic	You find further information in the Configuration and Administration manual.

Path and file names	Font with fix character spacing, e. g. Courier	`c:\Program Files\...`
		or
		`Example.txt`

Variables	Italic in angle brackets	Enter your `<user name>` and the `<password>` to log on to the system.
Output	Font with fix character spacing, e. g. Courier	`Command not found.`
Entry	Font with fix character spacing, e. g. Courier	Enter `LOCAL` as file name
Key combination	Bold	[Ctrl]+[Alt]+[Esc]
Steps and subordinate steps in instructional text	Numeric and alphabetic lists	1. Configure the RADSL telephony subscribers with the respective extensions. a) Click on **Add**. b) Enter the name of the RADSL telephony subscriber in **RADSL telephony subscriber**.
Alternative steps in instructional text	Bulleted list	• If you would like to issue amounts, activate the check box **Issue amounts instead of units**. • If you would like to issue units, deactivate the check box **Issue amounts instead of units**.

NOTICE: Indicates useful notes.

IMPORTANT: Indicates situations that may result in damage to

property and/or loss of data.

1.2.1.1 Figures

This manual depicts all input dialogs important for operation and configuration. Depending on the operating system, the browser used, the screen resolution, the configurations on your PC and your selection of the user interface style, the figures shown in this manual may appear slightly different.

1.2.2 Reference Manuals

This section informs you about additionally available user documentation on OpenScape UC Application.

Please note that a printed version of the manuals is only available on special request. All other documents are available on the enclosed DVD as full-text search-compatible PDF version. Additionally, an online help is available for most of the components, which can be started directly from the respective programs.

The following operating instructions for OpenScape UC Application are available:

Manual	Topic
OpenScape UC Application Client Applications	Overview of all clients of the OpenScape UC Application. Furthermore, the operating instructions of the OpenScape Voice Portal, the OpenScape Conference Extension for Microsoft Outlook the OpenScape Desktop Integrations and the OpenScape Click-to-Dial-Browser-Plug-in.
OpenScape UC Application OpenScape Desktop Client OpenScape Desktop Client Enterprise Web Embedded Edition	Installation and operation guide for the OpenScape Desktop Client Enterprise Web Embedded Edition.
Quick Guide OpenScape UC Application OpenScape Desktop Client OpenScape Desktop Client Enterprise Web Embedded Edition	Quick guide through the OpenScape Desktop Client Enterprise Web Embedded Edition.
OpenScape UC Application OpenScape Web Client	Operating instructions for the OpenScape Web Client.
Quick Guide OpenScape UC Application OpenScape Web Client	Quick guide through the OpenScape UC Application OpenScape Web Client.
OpenScape UC Application OpenScape Mobile Client	Operating instructions for the OpenScape Mobile Client.

Manual	Topic
Quick Guide OpenScape UC Application OpenScape Mobile Client	Quick guide through the OpenScape UC ApplicationOpenScape Mobile Client.
OpenScape UC Application OpenScape Web Collaboration	Operating instructions for the web conferencing application OpenScape Web Collaboration.
Quick Guide OpenScape Web Collaboration	Quick guide through the OpenScape Web Collaboration.

2 First Steps

In this chapter you find information about the conditions for use and the steps required for deploying the following mobile devices:

- Blackberry
- Nokia and Windows mobile devices
- Apple iPhone
- Android

NOTICE: You find information about the supported mobile devices and their operating systems in the *OpenScape UC Application Planning Guide* manual.

2.1 Usage Requirements

NOTICE: You find information about the providers that support a connection by GSM (EDGE) in the specifications of your mobile device.

The following requirements must be complied with for using the Mobile Client features with your mobile device:

- The data option has been released for your mobile device.
- You can access the internet with your mobile device.

2.2 Blackberry

The application requires an OpenScape UC Application Enterprise Mobile License and Blackberry OS 4.2.1 or later on the server.

2.2.1 Virus Scanner for Blackberry

Suitable anti-virus programs for Blackberry mobile phones are still being tested. We can therefore not recommend a special virus scanner for Blackberry mobile phones.

2.2.2 Installing the Applet on the Blackberry

How to install the applet on the Blackberry:

Step by Step

1. Connect your Blackberry to a USB port on your personal computer.
2. Start the Blackberry desktop manager.
3. Start the program installation module.
4. Click **Next**.
5. Select the USB connection to the device and click **Next**.

   The Assistant synchronizes the currently installed programs on both the Blackberry and your personal computer.
6. Click the **Add** button.
7. Select the OpenScape Mobile Client package (`OSMC_J2ME.alx`).

   Depending on the version of your Desktop Manager, it may be necessary to do the following step if the libary package (`OSMC_J2ME.alx`) is missing. It must be installed manually in the next steps.

   a) Click the **Add** button.

   b) Select the library package with common functions (OSMCCommon).
8. Click **Next**.

The installation starts.

2.2.3 Starting the Application on the Blackberry

How to start the applet on the Blackberry:

Step by Step

1. Click on the OpenScape Mobile Client program icon on your mobile device.
2. Log on to the OpenScape server.
   - **Username**: `<complete user name>`
   - **Password**: `<password>`
   - **Server Host Address**: `<http://<IP address or server name of the Facade server>:8081/axis/services>`

   NOTICE: You system administrator provides the logon data.

3. Click on **Login**.

NOTICE: The most common cause for a failed connection setup is an error in the configuration of GPRS or WLAN.

You can obtain information about this topic via the following RIM website:

`http://www.blackberry.com/btsc/microsites/search.do?cmd=displayKC&docType=kc&externalId=KB11678&sliceId=1&docTypeID=DT_SUPPORTISSUE_1_1&dialogID=151200317&stateId=1%200%20151196706`

The application starts.

2.2.4 EDGE/GPRS Connection for Blackberry

On a Blackberry 8100 Pearl, you define the GPRS settings via the application screen under **Options** > **Advanced Options** > **TCP**.

The GSM (EDGE) settings must relate to the provider of the installed SIM card. You must set the APN at a minimum.

Two examples of German providers:

Provider	APN	APN user name	APN password
T-Mobile	internet.t-mobile	t-mobile	tm
o2	surfo2	No entry	No entry

2.3 Nokia and Windows Mobile Devices

The application requires on the server an OpenScape UC Application Enterprise Mobile License and can be used on the the following Windows Mobile versions:

- Windows Mobile 5 Phone Edition
- Windows Mobile 6.x Professional

2.3.1 Virus Scanners for Nokia and Windows Mobile Devices

We recommend the anti-virus program F-Secure Mobile SecurityTM for Windows mobile devices that use Windows Mobile 5.0, Windows Mobile 6 Professional or Windows Mobile 6.1 Professional as operating system.

Suitable anti-virus programs for all other mobile phone operating systems are still being tested. We can therefore not recommend a special virus scanner for such mobile phones.

2.3.2 Installing an Applet on the Nokia or Windows Mobile Device

Nokia E-Series and Windows mobile devices access a web site for installing the OpenScape Mobile Client.

Step by Step

1. Open the WEB-Browser on your device.
2. Invoke the corresponding URL address.

   NOTICE: Your system administrator provides the address data for the URL.

3. Select the appropriate client for your device from the download area.
4. The download and installation/update of the selected package starts automatically on the device.
5. When the program asks you on your device, select whether you need an installation or an update.

The installation starts.

2.3.3 Starting the Application on the Nokia or Windows Mobile Device

How to start the applet on the Nokia or Windows mobile device:

Step by Step

1. Click on the OpenScape Mobile Client program icon on your mobile device.
2. Log on to the OpenScape server.
   - **Username**: `<complete user name>`
   - **Password**: `<password>`
   - **Server Host Address**: `<http://<IP address or server name of the Facade server>:8081/axis/services>`

   NOTICE: You system administrator provides the logon data.

3. Click on **Login**.

The application starts.

2.4 Apple iPhone

The application requires on the server an OpenScape UC Application Enterprise Mobile License and iPhone OS 2.0 or later.

2.4.1 Virus Scanner for iPhone

Suitable anti-virus programs for iPhone mobile phones are still being tested. We can therefore not recommend a special virus scanner for iPhone mobile phones.

2.4.2 Installing and Starting the Applet on the iPhone

How to install and start the applet on the iPhone:

Step by Step

1. Download the application from the Apple App Store. You find it under **App Store > Enconomy > OpenScape UC Application 3.2**.
2. Log on to the OpenScape server.
   - **Username**: `<complete user name>`
   - **Password**: `<password>`
   - **Server Host Address**: `<IP address or server name of the Facade server>`

   NOTICE: You system administrator provides the logon data.

3. Click on **Login**.

The application starts.

2.5 Android

The application requires on the server an OpenScape UC Application Enterprise Mobile License and Android 2.1 or later.

2.5.1 Virus Scanner for Android

Suitable anti-virus programs for Android mobile phones are still being tested. We can therefore not recommend a special virus scanner for Android mobile phones.

2.5.2 Installing and Starting the Applet on the Smartphone with Android Operating System

How to install and start the applet on the Smartphone with Android operating system:

Step by Step

1. Download the application from Google Market.

   To this, start the **Market** application on your Smartphone with Android operating system and look for the **OpenScape UC Application 3.2** application.

2. Log on to the OpenScape server.

   - **Username**: `<complete user name>`
   - **Password**: `<password>`
   - **Server Host Address**: `<IP address or server name of the Facade server>`

   NOTICE: You system administrator provides the logon data.

3. Click on **Login**.

The application starts.

2.5.3 Configuring the Android Applet

In the Android applet you can perform various settings for operating the applet:

- Setting the server port for SSL or default operation.
- Suppressing the error message that informs about an invalid SSL certificate.

How to perform the configuration settings:

Step by Step

1. Enable the menu option **Advanced Settings**.

   Additionally, you see the settings options in the login dialog.

2. If required, configure one of the following settings or select one of the offered options:

   - **Server Port**:

     This option lets you adjust the port settings if you do not use the default ports on your system.

   - **Axis Path**:

     You can use this entry line for changing the default axis path `(/axis/services)`.

- **SSL Encryption**:

  Select this option if you wish to use an SSL encryption `(https://)`. Deselecting this option switches back to the default connection `(http://)`.

  NOTICE: Depending on this setting, `(https://) Port 8443` is entered for an SSL connection and `(Http://) Port 8081`for a default connection under **Serverport**.

- **Allow invalid SSL certificate**:

  Select this option if you wish to suppress the error message that points to the absence of a valid SSL certificate and allow a connection just the same.

3. Save your settings with **OK**.

3 Operation

The OpenScape Mobile Client features are the same for all supported mobile phone platforms as far as possible. However, the menu structures slightly deviate from each other or are displayed in different views on some platforms.

The following views are available:

Contacts

The view is the main view to which you can return from the other views. Here you can create, edit, call or delete contacts.

Finding contacts (directory search)

You can use the **Directory Search** view to find a specific contact. You can look for contacts by entering a contact name in the global address directory as well as in your private address book.

Journal

The **Journal** view displays the last 20 incoming, outgoing, and missed calls.

Devices

The **Devices** view opens your terminal-device list. In there you can add, edit or delete a terminal device. Furthermore, you can select a device as the one you prefer for the one-number service (ONS).

Conferences

You can manage your conferences via this view.

More...

The **More...** view provides the following options:

- Under **Call** you can dial a phone phone number not contained in your contact list. This number is dialed via the one-number service, so that your preferred device is used.

- Under **Handover to** you can transfer an active call to another terminal device. The device can be of your or somebody elses extension.

  NOTICE: The feature **Handover to** can only be used if it is supported by your terminal device as well as your provider.

  Only Class-A devices are principally able to simultaneously use a voice and the data connection.

  Please note that some devices are Class-A only in the UMTS(3G)/GSM combination, but are Class-B in case of GPRS(2G)/GSM.

  Consequently, these devices are only capable of using both connections simultaneously if a 3G connection exists.

  Supported devices:

  Class-B: iPhone 2G, Nokia E61i, E65, E51, 6720, BlackBerry 8100, 8120, 8800, 8820, 8900, 9000, 9700.

  Class-A: iPhone 3G(S), iPhone 4G(S), Nokia E52, E72.

  In case of devices not listed above you can consult the associated device specifications for details.

- Under **Setting a Status** you can invoke the list of status options for your presence display.
- Under **Setting a Rule** you can activate or deactivate a rule for handling your calls.
- Via **Subscriptions** (for iPhone and Android only) you can answer and manage requests by OpenScape users who wish to see your telephone and presence status on their side.
- Under **Settings** you can display user information, set the update mode to manual or automatic and view an error protocol.

  NOTICE: If you have set the **Auto Refresh** feature, the display is updated each time you change the view.

Exit

Select this option to close the OpenScape Mobile Client.

3.1 Contacts

Contacts are the address items you entered in your private contact lists on the OpenScape server. Contacts can be combined in groups. The contact view of the OpenScape UC Application represents these groups. The group **Standard** is a defaulted group that displays all of your private contacts.

The **Contacts** view offers the following options:

- **Call contact**

- **Add contact manually**
- **Open contact**
- **Edit contact**
- **Delete contact**
- **Call contact from your private phone directory (with Android OS only)**
- **Initiate ad-hoc conference**
- **Create group**
- **Add contacts group**
- **Edit group**
- **Delete group**

3.1.1 Calling a Contact

Calling a contact.

How to call a contact:

Step by Step

1. Invoke the **Contacts** menu in the OpenScape Mobile Client.
2. Select the contact to be called.
3. Select **Call...**.

   The dialog for making calls opens.
4. If the contact has several devices, select one of them in the dialog under **Number:**.
5. In the **Call me on my device** field use the combo box to select one of your devices for making a call.

The call is initiated.

3.1.2 Adding a Contact Manually

Adding a new contact to the contact list.

How to add a new contact:

Step by Step

1. Invoke the **Contacts** menu in the OpenScape Mobile Client.
2. Press **Manual Input**.

   The **New Contact** dialog opens.
3. Enter the contact data manually.
4. Click on **OK**.

The dialog closes and the contact is added to your OpenScape contact list.

3.1.3 Opening a Contact

Displaying data of an available contact.

How to open a contact:

Step by Step

1. Invoke the **Contacts** menu in the OpenScape Mobile Client.
2. Pick the desired contact via **Select**.
3. Select **Open**.

The contact details are displayed. This information includes the data **time zone**, **location**, **note** as well as the group memberships.

3.1.4 Editing a Contact

Editing an available contact.

How to edit a contact:

Step by Step

1. Invoke the **Contacts** menu in the OpenScape Mobile Client.
2. Pick the contact to be edited via **Select**.
3. Select **Edit...**.

   The **Edit Contact** dialog opens.
4. Perform the desired modifications.
5. Click on **OK**.

The dialog closes and the contact is changed in your OpenScape contact list.

3.1.5 Deleting a Contact

Deleting a contact

How to delete a contact:

Step by Step

1. Invoke the **Contacts** menu in the OpenScape Mobile Client.
2. Pick the contact to be deleted via **Select**.
3. Select **Delete**.
4. Click on **OK**.

The dialog closes and the contact is removed from your OpenScape contact list.

3.1.6 Calling a Contact from your Private Phone Directory (with Android OS only)

Initiating a call from the phone directory of your mobile device via the OpenScape server.

How to call a contact from the phone directory of your mobile device via the OpenScape server.

Step by Step

1. Invoke the **Contacts** menu in the OpenScape Mobile Client.
2. Move to **Phone Address Book**.

   All contact entries created on your mobile device that include a phone number are offered for selection.
3. Select the desired contact.
4. Select **Open**.

   The contact information is displayed.
5. Select **Call**.

The desired contact is called via the OpenScape server.

3.1.7 Initiating an Ad-hoc Conference

Initiating an ad-hoc conference

How to initiate an ad-hoc conference:

Step by Step

1. Invoke the **Contacts** menu in the OpenScape Mobile Client.
2. Pick several contacts via **Select**.
3. Select **Conference**.

The **Start Ad hoc Conference** window opens.

3.1.8 Creating a new Contact Group

Configuring a new contact group.

How to configure a new contact group:

Step by Step

1. Invoke the **Contacts** menu in the OpenScape Mobile Client.
2. Move to **New group**.
3. Enter the name of the new group.

4. Click on **Save**.

The new contact group has been defined and added to the OpenScape contact list.

> ***NOTICE:*** You may have to synchronize your OpenScape contact list.

3.1.9 Adding Contacts to a Contact Group

Adding a new contact to a contact group

How to add contacts to a contact group:

Step by Step

1. Invoke the **Contacts** menu in the OpenScape Mobile Client.
2. Move to the desired group.
3. Move to **Add Contact**.
4. Select the subscribers you wish to add to the group from your OpenScape contact list.
5. Click on **Save**.

The contacts are added to the group.

> ***NOTICE:*** You may have to synchronize your OpenScape contact list.

3.1.10 Editing a Contact Group

Editing a contact group.

How to edit a contact group:

Step by Step

1. Invoke the **Contacts** menu in the OpenScape Mobile Client.
2. Move to the desired group.
3. Move to **Edit group**.
4. Change the name of the selected group.
5. Click on **Save**.

The name of the group is changed and updated in the OpenScape contact list.

> ***NOTICE:*** You may have to synchronize your OpenScape contact list.

3.1.11 Deleting a Contact Group

Deleting a contact group.

How to delete a contact group:

Step by Step

1. Invoke the **Contacts** menu in the OpenScape Mobile Client.
2. Move to the desired group.
3. Move to **Delete group**.
4. Click on **Save**.

The contact group has been removed from the OpenScape contact list.

NOTICE: The contacts that were members of the deleted contact group are still present in the OpenScape contact list.

NOTICE: You may have to synchronize your OpenScape contact list.

3.1.12 Initiating an Ad-hoc Conference

Initiating an Ad-hoc Conference

NOTICE: If you use the Android platform on your mobile device, you can use the **Ad hoc Conference** function in the **Conferences** menu for configuring and initiating a one-off conference.

A click on the **Ad hoc Conference** function displays the data for this conference (bridge number and conference PIN).

How to initiate an ad-hoc conference:

Step by Step

1. Invoke the **Contacts** menu in the OpenScape Mobile Client.
2. Pick the desired contacts via **Select**.
3. Select **Conference**.

   The **Start Ad hoc Conference** window opens.

4. If the contacts have several devices, select one of them for each contact in the dialog under **Number:**.

   NOTICE: In case of scheduled conference the members' device cannot be selected. If required, the single members are always called on their ONS number.

5. If required, change the dial-in status.

   The dial-in status lets you control whether a conference member needs to dial in himself/herself or is called automatically at the start of the conference.

6. In the **Call me on my device** field use the combo box to select one of your devices for the conference.

   NOTICE: As conference member you can view the other members' presence and media status; however, you cannot see whether the members are connected to the conference. A scheduled conference is shown in the contact list in the frame "Active conferences”.

   In this release of the OpenScape Mobile Client, no scheduled conferences can be created, edited or deleted. You can only change the participants' Dial-In/Dial-Out status.

The ad-hoc conference is initiated.

3.2 Directory Search

You can use the **directory search** to find a specific contact. In this process, the global and your private address book are involved in the search. You can use either the contact's surname or first name as search criterion.

The **Directory Search** view offers the following options:

- **Find contact**
- **Find and add contact**
- **Find and call contact**
- **Find and open contact**

3.2.1 Looking for a Contact

Looking for a contact by directory search.

How to find a contact:

Step by Step

1. Invoke the **Directory Search** menu in the OpenScape Mobile Client.
2. To start searching, enter the first name, surname or some initials in the input line.

You see a list of search hits.

> ***NOTICE:*** If you enter initials and the ensuing search delivers too many hits, you may have to repeat searching with a larger number of initials.

3.2.2 Adding a Contact to the Contact List

Looking for a contact and adding him/her to your OpenScape contact list.

How to find a contact and add him/her to your OpenScape contact list:

Step by Step

1. Invoke the **Directory Search** menu in the OpenScape Mobile Client.
2. To start searching, enter the first name, surname or some initials in the input line.

   > ***NOTICE:*** If you enter initials and the ensuing search delivers too many hits, you may have to repeat searching with a larger number of initials.

   You see a list of search hits.
3. Mark the desired contact entry with **Select**.
4. Select **Add**.
5. Click on **OK**.

The dialog closes and the contact is added to your OpenScape contact list.

3.2.3 Looking for a Contact and Calling him/her

Looking for a contact and calling him/her

How to find a contact and call him/her:

Step by Step

1. Invoke the **Directory Search** menu in the OpenScape Mobile Client.
2. To start searching, enter the first name, surname or some initials in the input line.

   NOTICE: If you enter initials and the ensuing search delivers too many hits, you may have to repeat searching with a larger number of initials.

   You see a list of search hits.
3. Mark the desired contact entry with **Select**.
4. Select **Call...**.

   The dialog for making calls opens.
5. If the contact has several devices, select one of them in the dialog under **Number:**.
6. In the **Call me on my device** field use the combo box to select one of your devices for making a call.

The call is initiated.

3.2.4 Looking for a Contact and displaying Contact Data

Looking for a contact and displaying his/her contact data

How to find a contact and display his/her contact data:

Step by Step

1. Invoke the **Directory Search** menu in the OpenScape Mobile Client.
2. To start searching, enter the first name, surname or some initials in the input line.

   NOTICE: If you enter initials and the ensuing search delivers too many hits, you may have to repeat searching with a larger number of initials.

   You see a list of search hits.
3. Mark the desired contact entry with **Select**.
4. Select **Open**.
5. Click on **OK**.

The contact details are displayed. This information includes the data **time zone**, **location**, **note** as well as the group memberships.

3.3 Journal

The journal view displays the last 20 incoming, outgoing, and missed calls. The type of journal entry (incoming, outgoing, missed) displays at the left of each number in the Journal.

The **Journal** view offers the following options:

- **Refresh journal**
- **Call phone number**
- **Call contact**
- **Delete journal entry**

3.3.1 Refreshing the Journal

Refreshing the journal

How to refresh the journal:

Step by Step

1. Invoke the **Journal** menu in the OpenScape Mobile Client.
2. Select **Refresh**.

The journal's content is updated.

3.3.2 Calling a Phone Number from the Journal

Calling a phone number from the OpenScape journal.

How to call a phone number from your OpenScape journal:

Step by Step

1. Invoke the **Journal** menu in the OpenScape Mobile Client.
2. Select the phone number you wish to call.
3. Select **Call...**.

   The dialog for making calls opens.
4. In the **Call me on my device:** field, select the device you want to use to make the phone call from.

   The default device the call will be started on is the selected preferred device. Use the combo box to temporarily change the device before making a call.

The call is initiated.

3.3.3 Calling a Contact from the Journal

Calling a contact from your OpenScape journal.

How to call a contact from your OpenScape journal:

Step by Step

1. Invoke the **Journal** menu in the OpenScape Mobile Client.
2. Select the contact you wish to call.
3. Select **Call...**.

   The dialog for making calls opens.
4. If the contact has several devices, select one of them in the dialog under **Number:**.
5. In the **Call me on my device:** field, select the device you want to use to make the phone call from.

   The default device the call will be started on is the selected preferred device. Use the combo box to temporarily change the device before making a call.

The call is initiated.

3.3.4 Deleting a Journal Entry

Deleting a journal entry from your OpenScape journal.

How to delete a journal entry from your OpenScape journal:

Step by Step

1. Invoke the **Journal** menu in the OpenScape Mobile Client.
2. Select the journal entry you wish to delete.
3. Select **Delete**.

The journal entry is deleted from the journal.

3.4 Devices

Select **Devices** in the contact view to display the devices list.

NOTICE: If you use the *Android* platform on your mobile device, you can perform the device settings directly from the start dialog by clicking the device icon indicated in the display's top area. In addition, you can access this function in *Android* via the **Settings** menu.

The **Devices** view offers the following options:

- **Select preferred device**
- **Add new device to device list**
- **Edit device**
- **Delete device**

3.4.1 Selecting the Preferred Device

Selecting another device from the device list.

How to select another device from the device list:

Step by Step

1. Invoke the **Devices** menu in the OpenScape Mobile Client.
2. Select the device to serve as the preferred one from the device list.
3. Select **Set as Preferred Device**.

The selected device is used as preferred device.

3.4.2 Adding a new Device to Device List

Adding a new device to device list

How to add a new device to the device list:

Step by Step

1. Invoke the **Devices** menu in the OpenScape Mobile Client.
2. Select **New...**.

   The **New Device** dialog opens.
3. Enter the following information in this dialog's fields:

   Name: `<Enter a unique name>`
   Address:`+491710007222` (example Europe)
   Address:`+14084921234` (example USA)
4. You can set the maximum ring time on this device via the **RNA** radio button: 0 (infinite ring time)
5. Click on **OK**.

The window closes and the device list refreshes automatically.

3.4.3 Editing Device Settings

Editing a device's settings.

How to edit a device's settings:

Step by Step

1. Invoke the **Devices** menu in the OpenScape Mobile Client.
2. Pick the device to be edited via **Select**.
3. Select **Edit...**.

   The **Edit device** dialog opens.
4. Change the fields in this dialog as desired.

5. You can set the maximum ring time on this device via the **RNA** radio button: 0 (infinite ring time)
6. Click on **OK**.

The window closes and the device list refreshes automatically.

3.4.4 Deleting a Device

Deleting a device from the device list.

How to delete a device from the device list:

Step by Step

1. Invoke the **Devices** menu in the OpenScape Mobile Client.
2. Pick the device to be deleted via **Select**.
3. Select **Delete...**.
4. Click on **OK**.

The device is deleted and the device list refreshes automatically.

3.5 Conferencing Features

The **Conferences** view displays a list of all conferences you have created so far. Active conferences have a yellow conference icon. Inactive conferences have a green conference icon.

NOTICE: You cannot configure any new scheduled conferences via the OpenScape Mobile Client.

The context menu of a scheduled conference features the following options:

- **Open** to display the details of a conference.
- **Start Conference** to open the dialog for starting a conference.

You can change the dial-in status of a scheduled-conference participant via his/her context menu. The dial-in status lets you control whether a conference member needs to dial in himself/herself or is called automatically at the start of the conference.

NOTICE: If you use the *Android* platform on your mobile device, you can use the **Ad hoc Conference** function in the **Conferences** menu for configuring and initiating a one-off conference.

Performing a long click on the selected contact you can determine whether **DialIn** (participant logs on to the conference by himself/herself) or **DialOut** (participant is called by the system) shall be set.

For **DialOut** you can select a device as destinaton for the conference call.

You cannot change the conference PIN as it is automatically assigned by the server.

3.5.1 Opening a Conference Entry

Opening an available conference entry for displaying conference data.

How to display a conference entry:

Step by Step

1. Invoke the **Conferences** menu in the OpenScape Mobile Client.
2. Pick a conference via **Select**.
3. Select **Open**.

The conference details are displayed.

3.5.2 Starting a Conference

Starting an available conference.

How to start an available conference:

Step by Step

1. Invoke the **Conferences** menu in the OpenScape Mobile Client.
2. Pick a conference via **Select**.
3. Select **Start**.

The scheduled conference is initiated.

3.6 More...

The functions in the **More...** menu of the OpenScape Mobile Client.

The following functions are provided on your mobile device via the **More...** function:

- Call
- Handover to
  - ... other phone number
  - ... another device from your device list
- Set status
- Set rule
- Subscriptions (*iPhone* and *Android* only)
  - Accept subscription
  - Block subscription
  - Reject subscription
- Settings
  - User information with: set current time zone, open error report and display application infos.
  - Refresh automatically/manually

3.6.1 Calling

Dialing a phone number not contained in your contact list.

How to dial a phone number not contained in your contact list:

Step by Step

1. Invoke the **More...** menu in the OpenScape Mobile Client.
2. Enter the phone number you want to call.
3. In the **Call me on my device:** field, select the device you want to use to make the phone call from. The default device the call will be started on is the selected preferred device. Use the combo box to temporarily change the device before making a call.
4. Press the **OK** button.

The call is initiated.

3.6.2 Handover to

Transferring a call to another phone number or another device from your device list.

NOTICE: The feature **Handover to** can only be used if it is supported by your terminal device as well as your provider.

To transfer a call to another phone number or another device from your device list, execute the following steps in the **Handover Active Call** dialog:

Step by Step

1. Select the name or phone number displayed in the **Handover Active Call** dialog.
2. Choose one of the following:
   - Enter an extension number in the **Handover to:** field and push the **OK** button.
   - Push **My Device** button and select the device you want to receive the call.
3. Press the **OK** button.

The call is transferred.

3.6.3 Setting/Changing the Presence Status

Setting/changing your own presence status.

How to set/change your presence status:

Step by Step

1. Invoke the **More...** menu in the OpenScape Mobile Client.
2. Select **Set state**.
3. Select the desired status:
   - **Available**
   - **Be right back**
   - **Busy**
   - **In a meeting**
   - **Do not disturb**
   - **Unavailable**
4. Press **Quit**.

The selected presence status appears at the bottom of the screen. Your OpenScape contacts can see your presence status.

NOTICE: If you use the Android platform on your mobile device, you can perform your status settings directly from the start dialog by clicking the status icon indicated in the display's top area, for example .

3.6.4 Setting a Rule

Activating or deactivating a rule for handling your calls.

Prerequisites

- Before activating or deactivating a rule, you must have defined at least one rule in your OpenScape Desktop Client or OpenScape Web Client.

How to activate or deactivate a rule for handling your calls:

> ***NOTICE:*** If you use the *Android* platform on your mobile device, you find the **Set rule** menu in the independent **Settings** menu one menu level on top of the **More...** menu.

Step by Step

1. Invoke the **More...** menu in the OpenScape Mobile Client.
2. Select **Set rule**.
3. Select the rule you wish to activate or deactivate.
4. Click on **Save**.

The selected rule is activated or deactivated.

3.6.5 Subscriptions (*iPhone* and *Android* only)

> ***NOTICE:*** If you use the *Android* platform on your mobile device, the **Subscriptions** menu is not a subitem but independent and one menu level on top of the **More...** menu.

This function lets you answer and manage requests by OpenScape users as regards displaying your telephone and presence status on their side. Such requests are generated in the OpenScape Web Client and can then be answered and managed via the OpenScape Mobile Client.

> ***NOTICE:*** You cannot create requests as to viewing the telephone and presence status at other users' via the OpenScape Mobile Client.

This dialog displays all current request statuses and the options to edit them. The respectively set request statuses are divided in the following categories:

- **Pending**
  Under this title you find all OpenScape users whose requests you have not answered yet.
- **Accepted**
  Under this title you find all OpenScape users for whom you have accepted that the requesting OpenScape users may see your telephone and presence status.
- **Blocked**
  Under this title you find all OpenScape users for whom you have blocked that the requesting OpenScape users may see your telephone and presence status.

3.6.5.1 Options for Handling Requests

This section is about processing requests.

Besides the displayed OpenScape user names the request list also shows icons for processing requests.

Accept subscription

Click on this icon if you wish to allow the requesting OpenScape user to see your telephone and presence status. This OpenScape user is then simultaneously moved to the **Accepted** category.

> ***NOTICE:*** You can change this setting by clicking the **Block** or **Reject subscription** icon for an OpenScape user in the **Accepted** category.

Block subscription

Click on this icon if you do not wish to allow the requesting OpenScape user to see your telephone and presence status for the time being. This OpenScape user is then simultaneously moved to the **Blocked** category.

> ***NOTICE:*** You can change this setting by clicking the **Accept** or **Reject subscription** icon for an OpenScape user in the **Blocked** category.

Reject subscription

Click on this icon if you do not wish to allow the requesting OpenScape user to see your telephone and presence status. This OpenScape user is removed from the list and must request seeing your telephone and presence status at a later date again.

3.6.6 Settings

More functions in the **More...** menu under **Settings**.

> ***NOTICE:*** If you use the *Android* platform on your mobile device, the **Settings** menu is not a subitem but independent and one menu level on top of the **More...** menu.
>
> For *Android* you find here the settings dialogs for **Rules**, **Subscriptions** (for monitoring your phone and presence status) , **Devices** and **User Information**.

You can invoke the following functions in the **Settings** menu:

- **User Information**

  - **Set current time zone**
  - Error log
  - About
- **Options** > **Auto Refresh**

3.6.6.1 User Information

Summary of the functions in the menu **More...** > **Settings** > **User Information**.

You can invoke the following functions in the **User Information** menu:

- **Set current time zone**
- **Display error report**
- **Display information**

3.6.6.2 User Information - Setting the Current Time Zone

Setting the current time zone via the **User Information** function.

How to set the current time zone:

Step by Step

1. Invoke the **More...** menu in the OpenScape Mobile Client.
2. Open the **Settings** menu option.
3. Select the **Currrent Timezone** from the popup display.
4. Enter an appropriate location description in the **Location** field.
5. The **Note** section lets you enter an optional message that displays when other OpenScape UC Application users view your presence.
6. Press the **OK** button or the **return key**.

The changed configuration settings are copied and the dialog closes.

3.6.6.3 User Information - Displaying an Error Report

Displaying a list of errors that may have occurred.

How to display an error list:

Step by Step

1. Invoke the **More...** menu in the OpenScape Mobile Client.
2. Open the **Settings** menu option.
3. Select **User information**.
4. Select **Error Log**.

The error report is displayed.

3.6.6.4 User Information - Displaying Information

Displaying the name, version number and license information of the application.

How to display the name, version number and license information of the application:

Step by Step

1. Invoke the **More...** menu in the OpenScape Mobile Client.
2. Open the **Settings** menu option.
3. Select **User information**.
4. Select **About**.

The information is displayed.

3.6.6.5 Setting the Update Mode to Manual or Automatic

Setting the update mode.

How to set the update mode to manual or automatic:

Step by Step

1. Invoke the **More...** menu in the OpenScape Mobile Client.
2. Open the **Settings** menu option.
3. Select **Options**.
4. Select **Auto Refresh** to activate/deactivate the automatic update.
5. Press **Save**.

The settings are saved.

3.7 OpenScape Mobile Client

Closing the OpenScape Mobile Client.

How to close the OpenScape Mobile Client:

Step by Step

1. Invoke the **Exit** menu in the OpenScape Mobile Client.
2. Click on **OK**.

The OpenScape Mobile Client shuts down.

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